

# **Employee Review Worksheet**

Please answer the following questions as objectively as possible and be prepared to discuss your responses with your supervisor. Your responses provide valuable input as part of the review process and help us to create a better working environment for all employees. Please feel free to expand on your answers. Use additional sheets as needed.

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1. How would you rate your current working conditions?

Good

Average

Need to improve

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2. Please give specific example(s) to explain why you rated the working conditions as you did:

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3. What do you like most about your position?

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4. What do you dislike most about your position?

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5. Are there any changes you would recommend?

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6. Do you feel your work is appreciated?  Yes  No

Comments:

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7. Are you interested in any other position(s) at this company?  Yes  No

If so, which position(s)?:

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8. What are your goals and expectations for the next six months?